

St. Anne's Breakfast Instructions 2018-2019

Thank you for volunteering to prepare breakfast at St. Anne's. It is NOT expected that you prepare an elaborate meal. You have many options. Listed are a few options to consider:

1. You can cook a "hot" breakfast. (Pancakes, eggs, grits, breakfast casseroles, oatmeal, bacon, sausage, etc.)
2. You can order and pick up breakfast sandwiches. (McDonald's sausage biscuits, Chick-fil-A chicken biscuits – have to pick up Saturday, etc.)
3. You can offer a continental breakfast: cereals, bagels, pastries, muffins, doughnuts, yogurt, etc. (Costco, Krispy Kreme, Dunkin Donuts, Cinnamon bun from IKEA, etc.)

Make sure you have all the following:

- Milk – at least 1 gallons – check refrigerator
- Half and Half – at least 1 quart for coffee – check refrigerator
- Orange Juice – at least 1 gallons – check refrigerator
- Other Juice – at least ½ gallon (optional) – check refrigerator
- Bananas for cereal
- Cereal – check the pantry first. (Packages of individual cereals only)
- Seasonal Fresh Fruit
- Breakfast for 25 to 40 people unless you are told otherwise.

BEFORE SUNDAY

1. Get a key to the kitchen from the church office before 4 pm on Friday if you need to get in after office hours.
2. Read over the St. Anne's Kitchen Usage Policy.
3. Check pantry, refrigerator, and freezer before you grocery shop. Any items marked for breakfast OR even unmarked are fair game. ALWAYS check for milk, juice, half and half, grits cereals, pancake mix, jelly, syrup, etc
4. Check Breakfast Worksheet notebook for notes on the previous week.
5. If you need to be trained on how to use any of the kitchen equipment, contact Nan Hunter at nanshunter@gmail.com

SUNDAY MORNING

1. Plan to arrive between 7:45 and 8:00 (earlier if you're cooking a hot breakfast).
2. The Sunday sexton sets out the coffee and hot water (for tea, cocoa, and instant oatmeal or grits if needed).
3. At the front of the serving line, put out the Breakfast sign and a basket to collect the breakfast money.
4. Set out plates (COUNT), cutlery, napkins, juices, etc.
5. Breakfast is served from 8:45 – 9:15.

LEFTOVERS

Anything in large quantities that will freeze and can be used the next Sunday, put in the freezer LABELED with date. Check dates on milks and juices and leave them if they will last until the next Sunday. Make note of any

leftovers on the Breakfast Worksheet for next week's volunteers. Do not leave any food anywhere that is not labeled and does not have a purpose for future use.

FINISHING UP

1. Kitchen must be left as outlined in our Kitchen Use Policy.
2. The VOD will come and help count the money and get the count.
3. DO NOT TAKE YOUR EXPENSES OUT OF THE MONEY COLLECTED.
4. Fill out the Meal Worksheet in its entirety. This is where you will indicate whether or not you want a reimbursement.
5. Put this Laura Calvert's box in the church office.

THANK YOU!

Nan Hunter

404-483-3220